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www.trustee.bc.ca

February 26, 2019

Scholarship & Awards Office  
Nicola Valley Institute of Technology  
Financial Aid Office  
4155 Belshaw Street  
Merritt, BC V1K 1R1

**Re: Public Guardian and Trustee Educational Assistance Fund**

I am pleased to enclose a summary of the Public Guardian and Trustee Educational Assistance Fund Bursary. This information and the application form are also available on our website at:

[www.trustee.bc.ca](http://www.trustee.bc.ca): Under "Featured Information", "PGT now accepting bursary applications" **OR** "Estate and Personal Trust Services", "PGT Educational Assistance Fund"

We would appreciate your assistance in informing the appropriate staff about this bursary program and ask that they pass this information on to any students or potential students who may qualify.

To be eligible an applicant must be a former permanent ward of the Province of British Columbia and planning to study at a post-secondary level in an academic, technical or vocational program between September 2019 to August 2020.

**THE DEADLINE TO SUBMIT COMPLETED APPLICATIONS TO THE PUBLIC GUARDIAN AND TRUSTEE IS APRIL 15, 2019.**

In selecting successful applicants, consideration will be given to financial need, past marks and stated career goals. Applicants are required to attach a copy of their most recent transcript. Applicants are encouraged to provide reference letters in support of their suitability for their chosen career.

Applicants will be advised of the status of their application by mid-July.

Successful applicants will receive their bursary payments after providing evidence of registration and enrollment in their specified course of study.

Yours truly,

*"Doreen Connolly"*

Doreen Connolly  
Personal Trust Administrator  
Estate and Personal Trust Services  
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Enclosure

## **PUBLIC GUARDIAN AND TRUSTEE**

### **EDUCATIONAL ASSISTANCE FUND**

#### **HISTORY**

The Public Guardian and Trustee Educational Assistance Fund was established in June 1989. The Fund was derived from the generous donations of three private benefactors. The charitable intention of all three benefactors was to financially assist British Columbians in pursuing educational development for their future careers. In establishing the Fund, the government of British Columbia has attempted to reflect the charitable intentions of the original benefactors.

Since 1989, the Fund has provided annual bursaries to individuals who meet the requirements of the terms of the trust document and demonstrate a strong desire to develop a future career path through their educational goals.

#### **PURPOSE**

The purpose of the Fund, as set out in the trust document is, "...to assist any beneficiary selected under the provisions of the Trust to further his or her educational goals, whether academic or vocational, provided that the bursary shall not be used as a sole means of support but rather as a supplement to existing funding to cover shortfalls in fees, books, maintenance and/or transportation which might otherwise cause the individual affected to terminate his or her studies prematurely."

In accordance with the trust document, annual bursaries are awarded to individuals "...who are over the age of 19 years, and have been permanent wards of the Superintendent of Family and Child Service in the Ministry of Social Services and Housing (or its successors), and who meet the criteria deemed appropriate by the Trustee."

#### **BURSARIES**

Successful applicants are awarded bursaries ranging in value up to a maximum of approximately \$4,200.00 (amount is indexed annually with the cost of living).

Applications are evaluated on the following criteria:

##### **1) General Eligibility**

An applicant must:

- be a former permanent ward of the Ministry of Social Services of British Columbia, its predecessor or successor, or have been in continuing custody of the British Columbia Ministry for Children and Families under the *Child, Family and Community Services Act* or predecessor laws;
- be at least 19 years of age as of the date studies commence;
- be a high school graduate or equivalent currently enrolled or planning to enroll in a post-secondary academic, technical or vocational program;
- submit a completed current year application form;
- provide transcripts from the last year of school attended; and
- have other sources of funding for the educational year the bursary shall not be the sole means of support.

(Note: Permanent ward or continuing custody means a child, who by court order, was placed in the permanent or continuing custody of the Province of British Columbia. The custody order terminated when the child attained the age of 19 years, was married prior to attaining the age of 19 years, or the court cancelled the order prior to the child attaining the age of 19 years.)

## **2) Financial Need**

An applicant must:

- *have* some means of financial support *other than the bursary*;
- demonstrate a financial shortfall which might cause the individual to be unable to pursue their studies;
- demonstrate some means of financial support;
- demonstrate an inability to access additional means of financial support to make up the shortfall; and
- provide an estimated descriptive budget for the upcoming academic year based on reasonable expenses and reasonable means of financial support.

## **3) Post Academic Performance**

An applicant must demonstrate:

- an academic, technical or vocational ability to pursue the intended educational goal; and
- an academic, technical or vocational commitment to obtaining the educational goal.

## **4) Career Goals**

An applicant must demonstrate:

- a clear career goal;
- a direct relationship between the educational goal and the career goal;
- a personal commitment to the career goal (e.g., related education to date, related volunteer experience, related work experience, or references from educators, counsellors or field workers); and
- personal suitability to the chosen career (e.g., references from educators, career counselors, or field workers).

## **HOW TO APPLY**

***THE DEADLINE FOR APPLICATIONS FOR EACH YEAR IS APRIL 15<sup>TH</sup>.*** Applications received after April 15<sup>th</sup> will NOT qualify for bursary consideration. *Forward all completed applications to:*

***Personal Trust Administrator  
Public Guardian and Trustee of British Columbia  
700 - 808 West Hastings Street  
Vancouver, BC V6C 3L3  
Phone: (604) 660-0957***

Applicants will be advised of the status of their application by mid-July of each year.