

NICOLA VALLEY INSTITUTE of TECHNOLOGY

Board of Governors

MINUTES

Meeting #2025/05 – October 7, 2025 5:00PM
Squamish Nation Employment & Future Skills
345 West 5th Street, North Vancouver BC

DATE: _____

BOARD MEMBER'S SIGNATURE: _____

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A/CHAIR:

Melanie Nelson

BOARD OF GOVERNORS:

Verna Billy-Minnabarriet

Darwin Hanna [teams]

Melissa Moses [teams]

Sharon Bond [teams]

Lennard Joe [teams]

Jonathon Nolie

Shane Coutlee

Harvey McLeod [teams]

EX-OFFICIO:

Tom Willms, Education Council Chair

John Chenoweth, President & CEO

SENIOR MANAGEMENT TEAM:

Aruna Gore, AVP, Academic

Paul Grewal, CFO

Normita Nuval, Director, Finance

REGRETS:

Dale Calder

Carla George

Elaine Herbert

Denise Williams

RECORDER: Dena McDermott, Executive Assistant, Vice President

Opening Prayer: John Chenoweth.

1. Adoption of Agenda

B25/67 It was moved and seconded that

the regular meeting agenda be adopted as presented. **Motion Carried.**

2. Board Information

B25/68 Announcements.

- a) Website Update – Dianne Garcia, Manager, Marketing, Communication & Events.
 - Dianne Garcia provided a verbal update regarding the new website.

B25/69 It was moved and seconded that

the Board accept the Oath of Offices completed by the newly elected student representatives Melissa Moses and Jonathon Nolie once completed. **Motion Carried.**

3. Consent Agenda

B25/70 It was moved and seconded that

the Board approve the consent agenda as presented. **Motion Carried.**

B25/71 Board minutes of June 10th, 2025.

B25/72 Executive Report.

B25/73 Correspondence.

a) Appreciation card from a student for an award.

REGULAR AGENDA:

4. President's Report

B25/74 President John Chenoweth reviewed the highlights of the report which included the overall plan for the \$10,000,000 from Mastercard.

5. Elders Council Report

B25/75 John gave a verbal update on behalf of the Elder's reporting that the Elder's are playing a more prominent role in campus/student activities.

6. Elders Council Honorarium

B25/76 John gave a verbal update on the revised Elder's Council policy with the addition of the Elder's hourly honorarium.

7. Education Council Report

B25/77 Tom Willms spoke to the Education Council Report.

8. Audit & Risk Management Committee

B25/78 Paul reviewed the Audit & Risk Management minutes of July 3rd, August 19th, & September 18th, 2025.

B25/79 Financial & FTE Report.

B25/80 Quarter 2 Financial Forecast.

B25/81 Statement of Financial Information Report.

B25/82 2025/26 Operating Grant & FTE Target.

B25/83 It was moved and seconded that

the NVIT Risk Register be approved. ***Motion Carried.***

9. Proposed Bylaw Amendment

B25/84 It was moved and seconded that

the proposed bylaw amendment be approved with the friendly amendment that it is a policy amendment rather than a bylaw amendment. ***Motion Carried.***

The Board meeting broke for dinner at 6:25pm and resumed at 6:56pm.

10. Institutional Accountability Plan and Report

B25/85 It was moved and seconded that

the Institutional Accountability Plan and Report be approved. ***Motion Carried.***

12. Adjournment

B25/86 It was unanimously agreed that

the regular meeting be adjourned at 7:38pm. ***Motion Carried.***

DATE OF NEXT MEETINGS:

**Board Meeting ~ Tuesday November 25th, 2025, 5:00pm
Vancouver, Location TBD**

Please submit expense claims and meeting dates attended to Pat.