

**NICOLA VALLEY INSTITUTE of TECHNOLOGY**

**Board of Governors**

**MINUTES**

Meeting #2024/06 – November 26, 2024

Hiyam Housing, Squamish Nation,  
336 W. 4th Street, North Vancouver, BC

**DATE:** \_\_\_\_\_

**BOARD MEMBER'S SIGNATURE:** \_\_\_\_\_

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**CHAIR:**

Lennard Joe

**BOARD OF GOVERNORS:**

Verna Billy-Minnabarriet

Sharon Bond [zoom]

Dale Calder [zoom]

Shane Coutlee [zoom]

Carla George

Darwin Hanna [zoom]

Elaine Herbert [zoom]

Melissa Moses [zoom]

Melanie Nelson [zoom]

Jonathon Nolie

Kathleen Smith

Denise Williams [zoom]

**EX-OFFICIO:**

John Chenoweth, President & CEO

Tom Willms, Education Council Chair [zoom]

**SENIOR MANAGEMENT TEAM:**

Aruna Gore, AVP, Academic

Paul Grewal, CFO

**ELDERS COUNCIL:**

Mia Hunt

Christine Leo

**REGRETS:**

Harvey McLeod

**RECORDER:** Pat Brown, Executive Assistant, President & Board and Elders Coordinator

**Opening Prayer and territorial acknowledgment by Carla George at 5:04pm.**

**1. Adoption of Agenda**

**B24/95** It was moved and seconded that

the regular meeting agenda be adopted as presented. **Motion Carried.**

**2. Board Information**

**B24/96** a) There were no announcements.

b) This was Kathleen's last meeting, and she was presented with a letter, a framed certificate of appreciation and an engraved laptop case.

**B24/97 It was moved and seconded that**

the Board accept the Oath of Office completed by the newly elected faculty representative Elaine Herbert. **Motion Carried.**

Elaine was on zoom, and she recited the Oath of Office. Note that Melissa Moses signed her Oath of Office prior to this meeting.

**3. Consent Agenda**

**B24/98 It was moved and seconded that**

the Board approve the consent agenda as presented. **Motion Carried**

**B24/99** Board minutes of October 1<sup>st</sup>, 2024.

**B24/100** Executive Report.

**B24/101** SD58 Transitions Presentation.

**B24/101** Correspondence.

- a) Certificate of Approval [COA] of Geothermal Heat Exchange System (PSFS)
- b) Letter of Congratulations to John Chenoweth [Colleges & Institutes Canada, CICAN]
- c) Letters of Appreciation from Students for Awards.

**REGULAR AGENDA:**

**4. President's Report**

**B24/101** John reviewed his President's Presentation & Report.

John attended an Indigenous/Intercultural Higher Education conference in Mexico. 16 intercultural universities are interested in student cultural exchanges with Canadian PSIs.

**B24/102** Key Performance Indicators [KPI] Report.

John will work on a new model of the KPI report to present to the Board in February.

Comments included colour coding the results, i.e. green for positive, red for negative. It was suggested to include the 7 sacred laws within the KPI's to indigenize the way we do things. It was also suggested that all of our policies need to be indigenized.

**5. Elders Council Report**

**B24/103** Elder Christine Leo reported that the Vancouver Elders have not met with new President John yet. Christine meets with students when needed. She has not attended as many classes as last year. There have been drum making and poppy making workshops. Mia reported that there are less students on campus, and more are online. Mia hosted a cedar bracelet workshop & only one student showed up. Mia works Mondays & missed a couple of workdays because of holidays. She went in a couple of Fridays but there were still no students. There was a discussion on the need for more food, particularly meat, for the food banks at each campus. The student society is considering passing a motion to top up the food banks.

## **6. Education Council Report**

**B24/104** Tom provided a report on the Education Council. The Sept 25<sup>th</sup> Education Council minutes and the Curriculum & Policy Committee meeting minutes were provided for information.

*The Board meeting broke for dinner at 6:14pm and resumed at 6:39pm.*

## **7. Audit & Risk Management Committee**

**B24/105** Paul reviewed the Audit & Risk Management minutes of November 6<sup>th</sup>, 2024.

**B24/106** It was moved and seconded that

the Financial & FTE Report [MD&A] be approved as recommended by the Audit & Risk Management Committee. **Motion Carried.**

Paul reported that other institutions are considering a 3% tuition increase for 2025/26. A concern was raised that this will cause issues with communities who fund students.

Under the statement of operations, it was not clear if CE was in a surplus or a deficit. In the future, finance will present this information differently for clarity.

## **8. Sexual Violence Policy Review**

**B24/107** It was moved and seconded that

the revised policy # C.1.10 Sexual Violence Prevention & Response be approved as amended. **Motion Carried.**

Amanda Street reviewed the significant revisions to the Sexual Violence Prevention & Response policy. John will provide annual reports, and the policy will be updated every three years.

*Elders Mia Hunt and Christine Leo excused themselves from the meeting at 7:18pm.*

## **9. Policy Approvals**

**B24/106** It was moved and seconded that

the revised policy # C.3.12 Refund of Fees be approved as presented. **Motion Carried.**

## **10. Information Technology Report**

**B24/107** Paul reviewed the Information Technology report prepared by IT Director Gene Delitzoy. The report included the accomplishments to-date and IT's upcoming focus. It was suggested all equipment used for Community Education deliveries be checked in advance to ensure no problems arise.

## **11. Election of Officers**

### **B24/108 It was moved and seconded that**

the President conduct the election of officers (Chair, Vice-Chair, two Executive). **Motion Carried.**

Nominations were called, in turn, for each of the following positions:

Chair: Lennard Joe was declared Chair by acclamation.

Vice-Chair: Melanie Nelson was declared Vice-Chair by acclamation.

Executive Committee: Darwin Hanna and Sharon Bond were declared Executive members by acclamation.

### **B23/109 It was moved and seconded that**

the Board appoint Sharon Bond [Chair], Verna Billy-Minnabarriet [Vice-Chair], Jonathon Nolie, Dale Calder and Carla George to the Audit & Risk Management Committee. **Motion Carried.**

The President turned the chair over to Chair Lennard Joe.

## **14. Board Appointment to Education Council**

### **B24/110 It was moved and seconded that**

the Board appoint Dale Calder to Education Council. **Motion Carried.**

## **15. Adjournment**

### **B24/111 It was moved and seconded that**

the regular meeting be adjourned at 8:16pm. **Motion Carried.**

### **DATE OF NEXT MEETINGS:**

**Board Meeting ~ Tuesday February 4<sup>th</sup>, 2025, 4:00pm**  
**Zoom Meeting**

*Please submit expense claims and meeting dates attended to Pat.*