

NICOLA VALLEY INSTITUTE of TECHNOLOGY

Board of Governors

MINUTES

Meeting #2024/05 – October 1, 2024

~~Hiyam Housing, Squamish Nation, North Vancouver~~
NVIT Vancouver, 4355 Mathissi Place, Burnaby BC

DATE: _____

BOARD MEMBER'S SIGNATURE: _____

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CHAIR:

Lennard Joe

BOARD OF GOVERNORS:

Verna Billy-Minnabarriet [@5:42pm]

Sharon Bond [zoom]

Lara-Lisa Condello [zoom]

Darwin Hanna

Harvey McLeod

Melanie Nelson

Jonathon Nolie [zoom]

Denise Williams

EX-OFFICIO:

Chloe Price, Education Council Chair [zoom]

John Chenoweth, A/President & VP, Academic

SENIOR MANAGEMENT TEAM:

Aruna Gore, AVP, Academic

Paul Grewal, CFO

ELDERS COUNCIL:

Mia Hunt

REGRETS:

Dale Calder

Shane Coutlee

Carla George

Kathleen Smith

RECORDER: Pat Brown, Executive Assistant, President & Board and Elders Coordinator

Opening Prayer by Elder Mia Hunt at 5:07pm.

1. Adoption of Agenda

B24/72 It was moved and seconded that

the regular meeting agenda be adopted. **Motion Carried.**

2. Board Information

B24/73 Announcements.

a) Teams or Zoom meetings?

The Board is asked to consider if Teams or Zoom is their preference for meetings. An email will be sent to Board members for feedback.

b) President's Reports for future meetings.

The Board is asked to consider if the current format of the President's report is acceptable or will a different format work better. This will be discussed at a future meeting.

c) This is Lara-Lisa Condello's last meeting and she will receive a Letter and Certificate of Appreciation for her time as the faculty representative on the Board. The Board expressed their appreciation to Lara as a valuable member of the organization and the Board. Lara offered her appreciation to the Board adding she is honoured to be a part of the process.

B24/74 was moved and seconded that

the Board accept the Oath of Offices completed by the newly elected student representatives Jonathon Nolie and Melissa Moses. **Motion Carried.**

Jonathon joined the meeting by zoom and recited the Oath of Office. Melissa was unable to join today's meeting.

The Board extended their sympathies to Jonathon and Melissa who both recently lost a parent.

3. Consent Agenda

B24/75 It was moved and seconded that

the Board approve the consent agenda as presented. **Motion Carried.**

B24/76 Board minutes of June 11th, 2024.

B24/77 NVIT Quick Facts.

B24/78 Correspondence:

- a) Community Adult Literacy Program [CALP] Funding (Post-Secondary Education & Future Skills, [PSFS])
- b) Letter of Appreciation from Upper Nicola N'kwala School.
- c) HCAPP Funding [PSFS]
- d) Certificate of Approval (COA) Student Housing & Daycare [PSFS]
- e) Overdose Prevention & Response Steering Committee [PSFS]
- f) Letter to Board Chairs re: Campus Safety [PSFS]
- g) Letters of Appreciation from Students for Awards.

REGULAR AGENDA:

4. Acting President's Report

B24/79 Acting President John Chenoweth reviewed his power point presentation that included recent activities such as the Employee Welcome Back, Student Orientation and a visit by AFN National Chief Cindy Woodhouse Nepinak. The presentation included future initiatives.

B24/80 John reviewed the Key Performance Indicators [KPI] Report.

It was suggested adding a column for commentary, i.e. weaknesses, improvements, challenge areas, etc.

5. Elders Council Report

B24/81 Mia reported that there have been no students on campus during her office hours but she's been busy teaching the faculty how to make cedar bracelets. There are different activities that the Elders want to do with the students but haven't been able to. It was suggested that Jonathon and the student society members work with Mia, Brenda and Dianne on ways to encourage student participation in activities.

6. Education Council Report

B24/82 Chloe provided an update on the Education Council.

B24/83 The Board Executive approved the Dakelh Language Fluency Program at their September 26th meeting.

The Board meeting broke for dinner at 6:12pm and resumed at 6:48pm.

7. Audit & Risk Management Committee

B24/84 Audit & Risk Management minutes of August 20th & September 19th, 2024.

B24/85 Quarter 1 Financial & FTE Report [MD&A].

B24/86 Quarter 2 Financial Forecast.

B24/87 2023/24 Statement of Financial Information [SOFI] Report.

Melanie was listed in error as a chair in the SOFI report and this will be corrected. There was a discussion on developing a plan to fundraise to increase the endowment. More time can be focused on this initiative now with the addition of the new Director of Finance.

B24/88 The 2024/25 Operating Grant & FTE Target letter was provided for information.

8. Indigenous Language Fluency Framework

B24/89 It was moved and seconded that

the Board approve the Indigenous Language Fluency Framework. ***Motion Carried.***

With this framework approval, the Board will not have to approve each Indigenous Language program in the future but will receive them for information only.

9. Institutional Accountability Plan and Report [IAPR]

B24/90 It was moved and seconded that

the Institutional Accountability Plan and Report [IAPR] be approved. **Motion Carried.**

The IAPR is an annual report that must be submitted to the Province.

10. Policy Approvals

P24/91/92/93 It was moved and seconded that

the revised policies # 3 Board-President Relationship, #4 Executive Limitations and #5.0 Institute Policy Framework be approved in principle as a living document with the understanding that a committee will review and Indigenize the policies and ensure the wordings on the policies are positive. **Motion Carried.**

The policy committee members are Lennard Joe, Melanie Nelson, Darwin Hanna, Denise Williams and Chloe Price.

11. Adjournment

B24/94 It was moved and seconded that

the regular meeting be adjourned at 7:41pm. **Motion Carried.**

B24/94a) It was moved and seconded that

the meeting be moved to the in-camera meeting. **Motion Carried.**

DATE OF NEXT MEETINGS:

**Board Meeting ~ Tuesday November 26th, 2024, 5:00pm
Hiyam Housing, Squamish Nation, North Vancouver**

Please submit expense claims and meeting dates attended to Pat.