

NICOLA VALLEY INSTITUTE of TECHNOLOGY

Board of Governors

MINUTES

Meeting #2024/02– April 11, 2024

Lower Nicola Indian Band Boardroom
[181 Nawishaskin Lane, Highway 8 West]

DATE: _____

BOARD MEMBER'S SIGNATURE: _____

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CHAIR:

Lennard Joe

BOARD OF GOVERNORS:

Sharon Bond

Carla George [via zoom]

Jonathon Nolie

Dale Calder

Darwin Hanna

Kathleen Smith

Shane Coutlee

Melanie Nelson [via zoom]

EX-OFFICIO:

Chloe Price, Education Council Chair

Ken Tourand, President & CEO

SENIOR MANAGEMENT TEAM:

John Chenoweth, VP, Academic

Sue Sterling-Bur, VP, Students

Paul Grewal, CFO

ELDERS COUNCIL:

Mary Charters, Coldwater Band

Lorna Shuter, Lower Nicola Band

REGRETS:

Lara-Lisa Condello

Kayla Pretti

RECORDER: Pat Brown, Executive Assistant, President & Board and Elders Coordinator

Opening Prayer by Elder Lorna Shuter at 5:01pm.

1. Adoption of Agenda

B24/26 It was moved and seconded that

the regular meeting agenda be adopted as presented. **Motion Carried.**

2. Presentation ~ Quality Assurance Process Audit [QAPA]

B24/27 Presentation by John Chenoweth, VP Academic, Aruna Gore, Dean and Emilio Porco, Manager, Academic Integrity. There were 8 recommendations from QAPA with the review of policies and procedures as the main theme. A response to the recommendations & initiatives to achieve the recommendations are due May 6th.

3. Board Information

B24/28 Announcements.

- a) Ken Tourand Student Governance Awards:
Ken and Darlene Tourand annually donate two Student Governance awards to the student representatives on the Board. Jonathon Nolie and Kayla Pretti will each receive a cheque for \$500.

B24/29 Circulation File Folder.

4. Consent Agenda

B24/30 It was moved and seconded that

the Board approve the consent agenda as presented. ***Motion Carried.***

B24/31 Board minutes of February 6, 2024.

B24/32 Executive Report.

B24/33 NVIT Quick Facts.

B24/34 Correspondence.

- a) Institutional Accountability Plan & Report Letter of Appreciation. [Post Secondary Education & Future Skills, PSFS]
- b) Request for Deficit Approval in 2023/24. [PSFS]
- c) Access to Practical Nursing Program Funding Letter (PSFS)
- d) New Minister Lisa Beare Introduction Letter. [PSFS]
- e) Union of BC Indian Chiefs Resolution “Inclusion of Youth at BC First Nations Leadership Gathering. [UBCIC]
- f) Request for Meeting with Minister of PSFS. [NVIT Board Chair]
- g) Letter of Appreciation to the Nicola Valley Chiefs. [NVIT Board Chair & President]
- h) Letter of Appreciation to Ken Tourand re: PSEA Benefits Coordination Committee. [Post Secondary Employers’ Association (PSEA) Board of Directors]
- i) 2023 Fall Student Forum Summaries.
- j) 2024 Instructor and Course Evaluation Sample.
- k) Health Care Assistant Partnership Pathway (HCA-PP). [PSFS]
- l) BC Public Appointees - Election Candidacy Policy. [PSFS]

REGULAR AGENDA:

5. President’s Report

B24/35 Ken reviewed highlights of his President’s report to the Board.

6. 2024 Presidential Goals

B24/36 It was moved and seconded that

the 2024 Presidential Goals be approved.

Ken reviewed the Presidential goals for 2024 and the 2024-25 Key Performance Indicators.

7. Elders Council Report

B24/37 Elder Mary Charters reported that the Elders interact with & provide guidance for the students. At a recent Elders meeting, there was a discussion on offering basic vehicle maintenance workshops for students, i.e. how to check fluids, tire pressure, etc.

Elder Lorna Shuter reported that the Elders participate in field trips & classes and get acquainted with the students and faculty. The Elders smudge the offices and dorms, participate in drumming and fundraise at the Goody Day lunches for the Elders Bursaries.

8. Education Council Report

B24/38 A report on the Education Council.

The meeting broke for dinner at 6:43pm and reconvened at 7:14pm. Elders Mary Charters and Lorna Shuter excused themselves from the meeting at 7:10pm.

9. Audit & Risk Management Committee

B24/39 Audit & Risk Management minutes of April 8, 2024.

B24/40 2024/25 Budget Presentation.

B24/41 It was moved and seconded that

the Board approve the 2024/25 Annual Budget. ***Motion Carried.***

There was a discussion on the potential to fundraise and/or seek funding from the larger corporations to offset the budget. It was noted that most corporate donations are specific to supporting students & programs and not for base budgets.

B24/42 2024/25 Interim Operating Funding Letter.

The interim funding letter is an estimate only.

B24/43 March 2024 FTE Report.

As of April 11th, the total FTE is at 106% of the FTE Target.

B24/44 2024/25 One-Time Operating Grant.

On March 28th, NVIT received notice of a one-time operating grant of \$500k.

B24/45 2024/25 Carryover Funding.

NVIT received approval from the Ministry to carryover \$971,410.

10. Board Appointment to the ARM Committee

B24/46 It was moved and seconded that

the Board appoint Darwin Hanna to the ARM Committee. ***Motion Carried.***

11. Adjournment

B24/47 It was moved and seconded that

the regular meeting be adjourned at 8:06pm. ***Motion Carried.***

DATE OF NEXT MEETING:

Board/ARM Meeting ~ Monday May 13th, 2024, 4:00pm, Zoom

Board Meeting ~ Tuesday June 11th, 2024, 5:00pm, Lower Nicola Band Boardroom

Please submit expense claims and meeting dates attended to Pat.