

The following are required prior to entering Practicum sites and are strongly recommended prior to entering the program. Failure to provide an immunization record and/or Ministry of Public Safety and Solicitor General criminal record check clearance letter by the practicum start date deadline may result in a student not being able to participate in a practicum placement, and subsequently, the student will not be able to complete the requirements of the program to be eligible for graduation.

- Childcare workers have unique and intense exposures to young children on a daily basis. Persons in the childcare field who will be providing direct childcare should have written proof of vaccinations previously received. Maintenance of an up-to-date immunization status is vital to protect the health of both childcare workers and the children in their care.
- Immunizations (as required by Practicum sites and recommended by BC Centre for Disease Control, 2024): diphtheria and tetanus, polio, hepatitis B, measles, mumps & rubella (MMR\*), varicella, pertussis.
  - (From BCCDC Guide) COVID-19 vaccination is recommended for Childcare Workers to reduce worker illness during periods of high SARSCoV-2 circulation in the community and to reduce transmission of SARS-CoV-2 to vulnerable individuals.
  - Please share your COVID-19 and Influenza vaccination status and provide supporting documentation if you have received your annual doses. If you cannot provide proof of these vaccinations, you will need to follow the protocols set by your clinical/practicum placement. These may include measures such as wearing a mask or completing a disclosure report.
- Ministry of Public Safety and Solicitor General Criminal Record Check that is free of any charges or convictions (NOT RCMP - see below).

\*Notice regarding measles as of June 2025:

Although no outbreak has been declared, confirmed cases of measles have been increasing in BC since the start of 2025. Considering this, NVIT emphasizes to applicants and registered learners the importance of ensuring their measles/MMR immunization is complete and that their vaccination status is reported to the provincial immunization registry. More information on immunization and reporting can be found at the following link: <http://www.bccdc.ca/resource-gallery/Documents/Guidelines%20and%20Forms/Guidelines%20and%20Manuals/Epid/CD%20Manual/Chapter%20-%20Imms/Part2/ChildcareWorkers.pdf>

Measles can be very serious, so please familiarize yourself with the signs and symptoms. Information can be found at: <https://www.healthlinkbc.ca/healthlinkbc-files/measles-mumps-rubella-mmr-vaccine>



## Health Requirements Information Sheet

It is extremely important that students in the Childcare programs be in good health and have the most up-to-date immunizations. It is the student's responsibility to ensure they are properly immunized. Students who are not immunized, risk the possibility of being denied their practicum placement and will find it difficult to secure employment upon completion of the program. This is beyond the control of NVIT and is totally at the discretion of the practicum facility.

The following immunizations are required:

- Measles, mumps and rubella (german measles) booster – 2 doses
- Polio immunization (primary series) and diphtheria and tetanus toxoid
- Pertussis (whooping cough)
- Varicella (chicken pox)
- Immunization against hepatitis B (a series of 3 injections over 6 months)
- COVID-19 vaccination is recommended for Childcare Workers to reduce worker illness during periods of high SARSCoV-2 circulation in the community and to reduce transmission of SARS-CoV-2 to vulnerable individuals receiving health care, personal care or home support in hospital or community settings.
  - Please share your COVID-19 and Influenza vaccination status and provide supporting documentation if you have received your annual doses. If you cannot provide proof of these vaccinations, you will need to follow the protocols set by your clinical/practicum placement. These may include measures such as wearing a mask or completing a disclosure report.

Students who have health problems that may impact their on-the-job performance, within a Childcare program, are encouraged to discuss their circumstances with the Dean or an instructor. This is so that we can provide support and assistance to you during the program for optimum success.

Please call Interior Health-Public Health at (250) 378-3400 for the most current information or if you have any further questions related to the immunizations that are required.

NVIT staff are here to support you throughout the program and will make every attempt to ensure you are successful.



## Student Immunization Record

Please complete this form with your health care provider or submit your immunization record showing proof of records below from <https://healthgateway.gov.bc.ca/>

### PERSONAL INFORMATION

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ (yy/mm/dd) Medical No. \_\_\_\_\_

### IMMUNIZATION INFORMATION

\*\*This document or the health gateway record must be completed and submitted to begin your first practicum placement. Submit form to [registrarsoffice@nvit.ca](mailto:registrarsoffice@nvit.ca)

Diphtheria	Date of Immunization _____	Requirements: A basic series (2 or 3 injections plus booster 6-12 months later.) A recall dose if more than 10 years since previous Diphtheria.
Tetanus	Date of Immunization _____	Requirements: A recall dose if more than 10 years since the previous Tetanus.
Pertussis	Date of Immunization _____	Requirements: May be part of combination with Diphtheria/Tetanus (Tdap)
Varicella	Date of Immunization _____	Requirements: A self-reported history of varicella or physician-diagnosed varicella is adequate only if the disease occurred before 2004.
Poliomyelitis	Date of Immunization _____	Requirements: A basic series of Polio (oral or injectable).
Hepatitis B Vaccine	Date of Immunization _____	Requirements: A series of 3 injections over 6 months.
Current Influenza	Date of Immunization _____	Recommended: Immunization must be done during the current flu season.
Current COVID-19	Date of Immunization _____	Recommended: Immunization must be done during the current COVID season.
Measles/Mumps Rubella (MMR)	Date of Immunization #1 _____	Requirements: 2 doses ( <a href="http://www.bccdc.ca/health-info/diseases-conditions/measles">http://www.bccdc.ca/health-info/diseases-conditions/measles</a> )
	Date of Immunization #2 _____	

### AUTHORIZATION INFORMATION

This is to certify that the above-named candidate has been immunized as requested above.

Signature \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

For Office Use Only

Name and Address of Agency



## Ministry of Public Safety and Solicitor General Criminal Records Review – Online Application Instructions (OPTION 1 with BC Services Card Login)

- **Please review the following instructions carefully. Incomplete online applications will not be processed.**
  - **This Ministry Criminal Record Check clearance is required to enter your practicum(s).**
  - **Payment will be made directly to the Ministry of Public Safety and Solicitor General Criminal Records Review after submitting your document.**
  - **Please DO NOT send payment to NVIT; payment is made directly between the applicant and the Ministry.**

### Steps to Apply:

1. Visit the Public Safety Criminal Records Check website and follow the steps to apply for a new clearance or request a shared clearance: <https://www2.gov.bc.ca/gov/content/safety/crime-prevention/criminal-record-check/applicants/apply>.
2. Use the access code unique to NVIT.

Click the following link: <https://justice.gov.bc.ca/screening/crrpa/org-access>

**Enter this Access Code: 4M86E6LQ9V**

3. Click “Start”.
4. Enter “Practicum Student” in the Job Title box, then click next.
5. Review the Terms of Use, click the box, then click next.
6. Log in with BC Services Card and follow the prompts.
7. Pay for your Public Safety Criminal Record check using the payment methods presented.
8. Once paid, the criminal record check will be processed, and the determination letter will be sent to the Authorized Contact of NVIT for a five-year retention period. This process may take up to 6-8 weeks for a new application and longer if the application requires review.
9. **After your criminal record check**
  - I. If you used your BC Services Card Login, you can check the status of your criminal record check online.  
[Login](#)
  - II. Your organization will be notified if you are cleared to work or volunteer. However, they can't share the clearance letter with you.
  - III. You are required to let your organization know if you have any new charges or convictions. If you don't, you may be fined.

## Ministry of Public Safety and Solicitor General Criminal Records Review – Online Application Instructions (OPTION 2 with a request to verify identification)

- **Please review the following instructions *carefully*. Incomplete online applications will not be processed.**
  - **This Ministry Criminal Record Check clearance is required to enter your practicum(s).**
  - **Payment will be made directly to the Ministry of Public Safety and Solicitor General Criminal Records Review after submitting your document.**
  - **Please DO NOT send payment to NVIT; payment is made directly between the applicant and the Ministry.**
  - If you live in another Canadian province or territory and do not have a physical BC Services Card, you can still set up the BC Services Card Login and submit an online criminal record check. You will need two pieces of [government-issued ID](#) to verify your identity.
  - If you live outside of Canada, or choose not to use the BC Services Card Login, you can still submit a criminal record check online

### Steps to Apply:

1. Visit the Public Safety Criminal Records Check website and follow the steps to apply for a new clearance or request a shared clearance: <https://www2.gov.bc.ca/gov/content/safety/crime-prevention/criminal-record-check/applicants/apply>.
2. Use the access code unique to NVIT.

Click the following link: <https://justice.gov.bc.ca/screening/crrpa/org-access>

**Enter this Access Code: 4M86E6LQ9V**

3. Click “Start”.
4. Enter “Practicum Student” in the Job Title box, then click next.
5. Review the Terms of Use, click the box, then click next.
6. Click “Continue without BC Services Card”
7. Pay for your Public Safety Criminal Record check using the payment methods presented.
8. Send your two pieces of government-issued ID to [registrarsoffice@nvit.ca](mailto:registrarsoffice@nvit.ca) for verification.
9. Once you have paid and sent proof of identification, the criminal record check will be processed, and the determination letter will be sent to the Authorized Contact of NVIT for a five-year retention period.
10. **After your criminal record check**
  - I. If you used your BC Services Card Login, you can check the status of your criminal record check online.  
[Login](#)
  - II. Your organization will be notified if you are cleared to work or volunteer. However, they can't share the clearance letter with you.
  - III. You are required to let your organization know if you have any new charges or convictions. If you don't, you may be fined.