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**Approval Authority:** President's Office

**Last Approved:** December 22, 2021

**Administrative Responsibility:** President, Chief Financial Officer

**Next Review:** 2024-2025

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## **POLICY**

The Chief Financial Officer will have the responsibility for ensuring that banking services provided to the institution meet the needs of the institution.

The Chief Financial Officer shall request tenders for banking services at least once every five years, more often if (s)he deems necessary.

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