



**Approval Authority:** President's Office

**Last Approved:** September 20, 2021

**Administrative Responsibility:** President

**Next Review:** 2024-2025

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## **POLICY**

NVIT recognizes the value that student participation brings to Education Council. To encourage active participation throughout the academic year, students elected to Education Council will receive \$75.00 for each regularly scheduled meeting that the student attends.

Elected students will not receive \$75.00 if the meeting is cancelled.

Elected students will not receive \$75.00 for voting on urgent matters requested via email.

## **PROCEDURE**

- Students elected to Education Council will be given a form for e-deposit by admin support at the first meeting that they attend. Although direct deposit is the preferred payment method, alternative arrangements can be made if necessary.
- Education Council admin support records that the student was in attendance at a meeting, either in-person or online, if applicable.
- A cheque requisition in the student's name for \$75.00 is approved by a Leadership Team member and submitted to payables.
- Students receive \$75.00 in their bank account within ten (10) business days.

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