



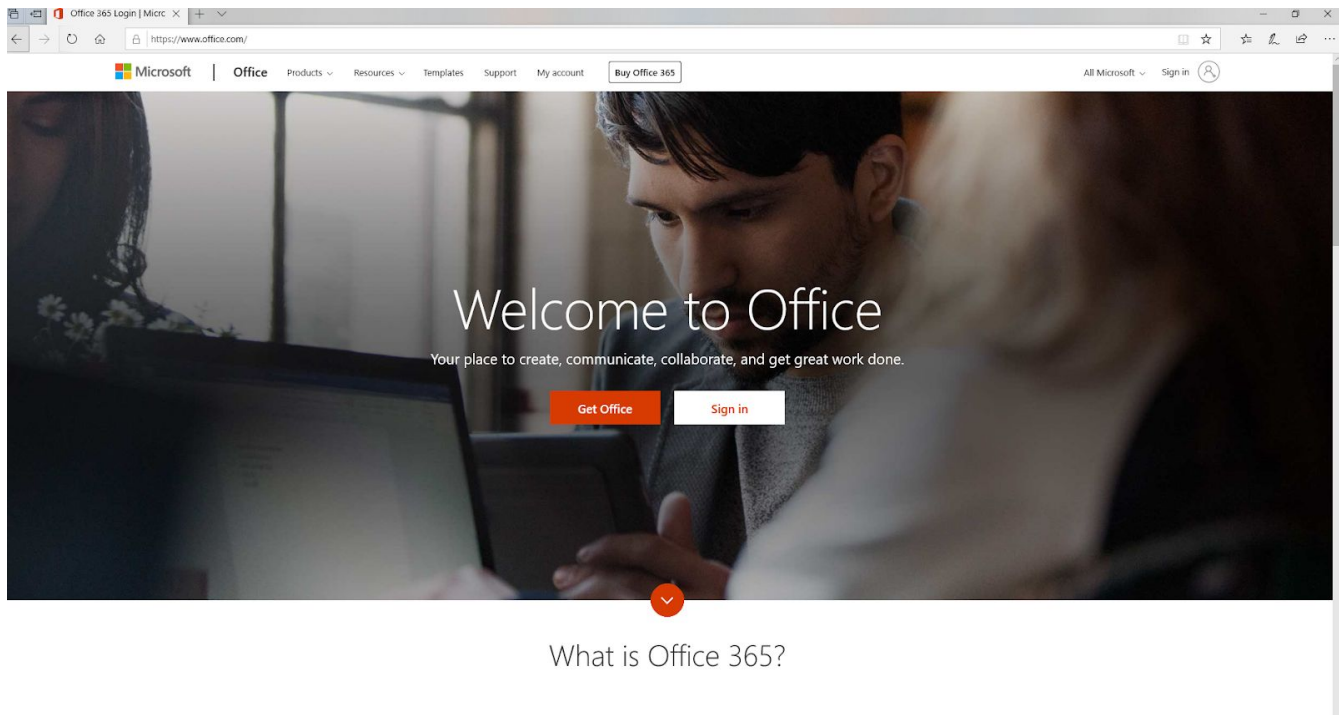
Tech Tips

Accessing your NVIT Email & Office.com account for **STUDENTS**

Setting Up Your myNVIT Email at Office.com

Access to email has been restored for current NVIT students. You will now be able to send and receive email. Full email, calendar and contact restoration has not yet occurred, so you will not have previous emails, calendar events or contacts. NVIT contacts will be available in your address book.

1. Visit www.office.com and click “Sign In”



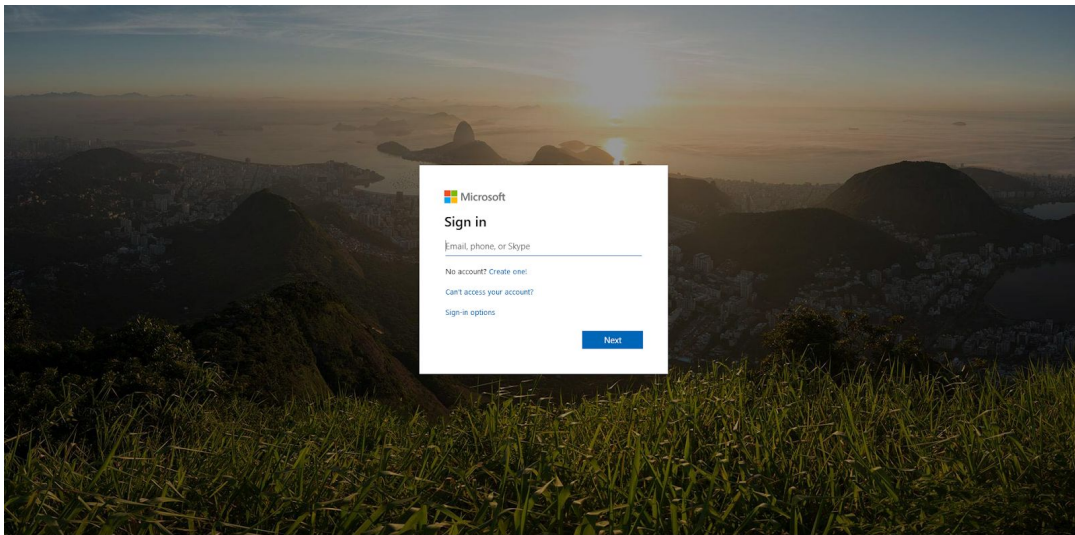
Still need help? Send an email to jheard@nvit.ca.



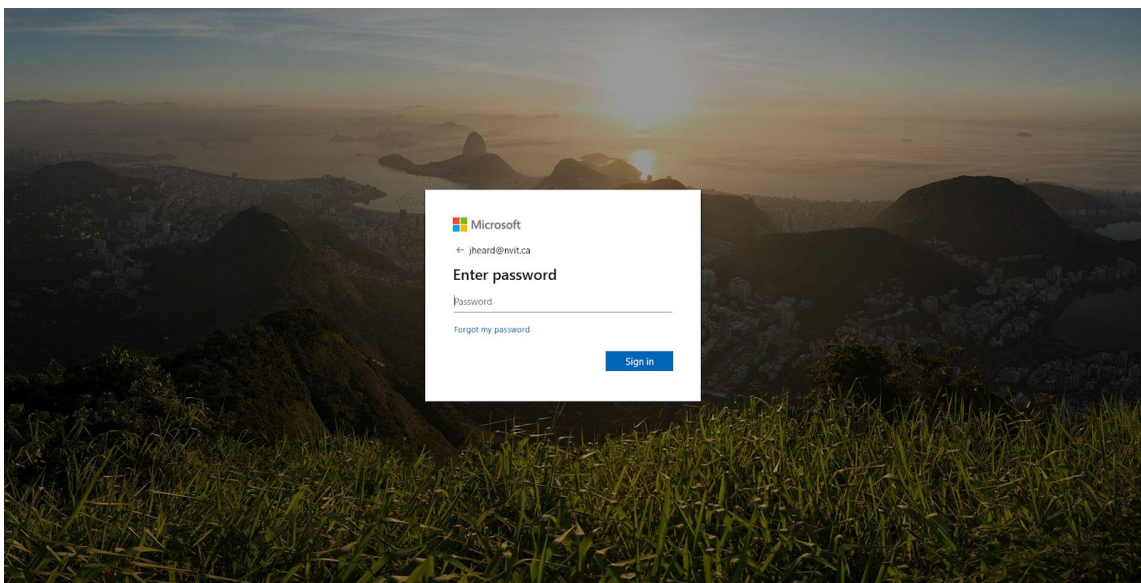
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2. Enter your username. This is your email address (an n followed by your 7 digit NVIT student ID).
For example: n0005334@[nvit.ca](mailto:n0005334@nvit.ca)
(Note: email address for login is **nvit.ca** NOT *nvit.bc.ca*).



3. Enter your Password. This has been set to your birthday in this format 01Jan2020.



4. Welcome to Office! You can access your email by clicking on Outlook.

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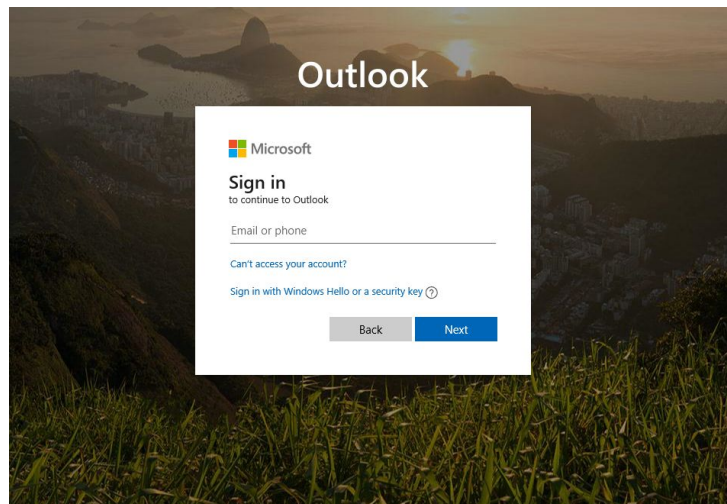


Tech Tips

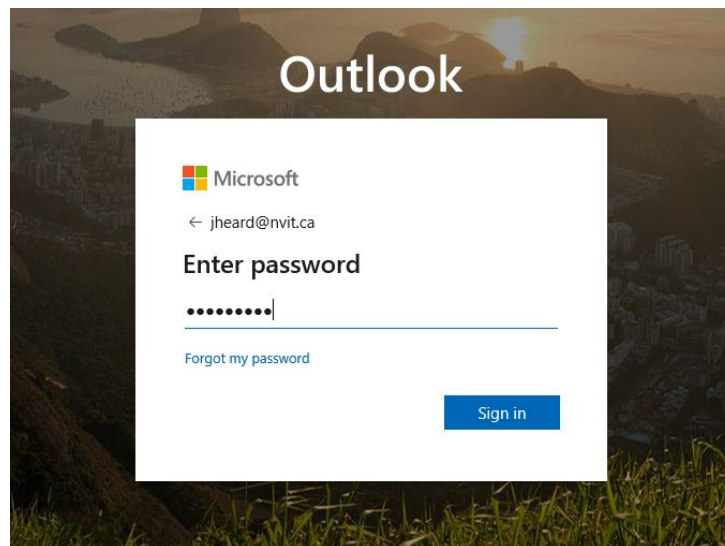
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Direct Access to Outlook Web:

1. Visit:
<https://outlook.office.com/mail/inbox>
2. Enter your email address as your username.



3. Enter your password.



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