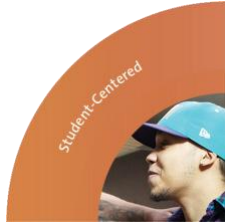


Leadership Team Report

March 2017 – June 2017



STUDENT CENTERED

Satisfied and Engaged Students

- Coordinated and conducted the 2017 Student Engagement Survey. A total of 159 students completed the survey, 107 students in Merritt and 52 in Vancouver.

Design Policies & Practices that are Conducive to a Student-Centered Experience

- Experience NVIT held at Merritt Campus March 2 & 3, 2017. A total of 57 prospective students attended from various communities including Hazelton, Salmon Arm, Chase, Lytton and Abbotsford.
- Website integration is complete, with only design and styling elements left to complete. Projected completion by the end of May.
- Processed degree audits for graduation. To date, 81 students have graduated this year (59 Merritt, 22 Vancouver) with another 59 expected to graduate by the end of July (29 Merritt, 15 Vancouver, 15 CE). Graduation ceremonies were held on May 11 in Vancouver with 32 students attending and May 18 in Merritt with 64 students attending.
- Updating Academic student centered policies.

Dedicated Employees that Enhance a Student-Centered Learning Environment

- Student Success Centre Manager provided support to BSW disability students on practicum. All of the students successfully completed practicums.
- Retention Forums scheduled for staff and faculty at the Vancouver Campus August 29 and Merritt Campus August 31, 2017.

Clear Academic and Career Pathways Tailored for Each Student

-

Holistic Student Support Services

- Facilitated Student Appeal process for students in the Access to Practical Nursing program.



ACADEMIC EXCELLENCE

Reputable as a School of Excellence

- Education Council approved course outlines for the Executive Assistant Diploma program and recruitment is underway.
- John Chenoweth defended his PhD dissertation on May 19 was granted a pass with minor edits.
- A former student from the Residential Construction Foundation program is participating in the Skills Canada competition in Winnipeg, MB in early June after winning both the regional and provincial titles.
- Continuing to update all staff and non-student computers to Windows 10.
- Upgraded printers front counter and library.
- Upgrading monitors to widescreen, main lab and front counter and other staff
- Upgraded three class room projectors
- Added Wireless Access Points WAP to Merritt
- Added second camera to Lecture Theatre
- Re-install SCCM (System Center Configuration Manager). Software product developed by Microsoft for managing large groups of computers running Windows.
- Install Certificate server
- Dr. Billy Minnabarriet is teaching a weekend course for the UBC Masters program.
- All Academic Education policies are being updated.

Excellent Academic Standards

- A four-year accreditation was granted for the Bachelor of Social Work program by the national governing body for Social Work, CASWE.
- ENRT has submitted an accreditation application to CTAB.

Superior Quality of Instruction

- Loading letters have been distributed to Faculty and hiring for TBA's is underway.



COMMUNITY RELEVANCE

Certified Programs and Services that Meet the Needs of Aboriginal Communities

- Proposals are being developed with numerous Aboriginal communities and training partners to answer the Ministry of Advanced Education's call for proposals for the *Aboriginal Community Based Training Program* funding stream.
- Training program for displaced Tolko employees finished March 31, 2017. Students received a total of 17 industry certifications and job search skills through the program. Since completion of the program, 7 students have reported that they have secured employment.

Sustained Relationships/Partnerships Among NVIT, First Nations Communities, and Aboriginal Organizations – Provincially, Nationally & Internationally

- Conversations continue with the First Nations Tech Council to develop and accredit six courses for a Bridging to Technology pilot program anticipated for Fall 2018 delivery.
- NVIT representation on the Language Fluency Degree committee remains a top priority.
- Launching Community Based Orientation (CBO) with Kitimat Valley Institute (KVI) for commencement of September programming. The objective is to streamline registration, provide student support and create a positive and engaging experience for KVI students.
- Proposals for Aboriginal Community Based Training Partnership program are being complete and will be submitted for June 2, 2017. We have 10 multiyear proposals being submitted.

Established Relationships with Government, Industry, and Other Stakeholders

- The Tolko Transitions Program was completed made possible by funding from the Ministry of Jobs, Tourism, and Skills Training. Participants completed seventeen industry certifications as well as engaged in resume development and essential computer skills.
- Continued participation on the Regional Alliance Steering Committee with Interior Health. NVIT will be hosting a meeting with the membership on June 12th.
- Toured Doris, from the Ministry and discussed current COES project and facility maintenance

Continued Advocacy for Literacy, Numeracy, and Skills Attainment in Communities

- The second year of the Q² program was completed in Lower Nicola, Upper Nicola, and Coldwater Reserves. Students are earning the necessary English, Math, and Indigenous Studies courses to earn their Dogwood diplomas.
- Two CBAs were conducted in Williams Lake and one in Westbank since February 2017. A total of 25 students were assessed.



ORGANIZATIONAL EFFECTIVENESS

Enhanced Organizational Culture that Supports Evidence-Based Planning and Decision Making

- Strategic Enrolment Management (SEM) Meetings held February 24, April 7 and June 2, 2017.
- Ministry FTE report prepared and submitted May 12, 2017.
- CDW load completed May 12, 2017.
- Draft Institutional Accountability Plan prepared and submitted to the Ministry May 26, 2017.

Trusted Financial Processes that are Transparent, Efficient, and Financially Viable

- KPMG completed 2016/17 Audited Financial Statements
- Budgeting 2017/18
- Emergency Notification System – used the system to inform NVIT employees and students of campus housing availability for employees and students impacted by the Kengard Manor fire.

Established and Positive Working Environment

- The Deans Office continues to meet weekly and has developed a strategic priorities for the 2017/18 school year.
- Post-graduation debriefing dinners held for staff following the graduation ceremonies on both campuses.

Shared Policies and Practices that Promote Organizational Effectiveness and Student-Centered Learning

- Submitted proposal to the Ministry on May 19, 2017 for \$50,000 Disability in Trades funding for the 2017-18 Academic year.
- Ongoing participation in collaborative project between the Ministry of Education, EdPlannerBC and BC post-secondary institutions (PSI) to facilitate electronic exchange of transcripts which will allow greater transfer of information between the Ministry and PSIs and between PSIs.
- Attended BCCAT Admissions Council Meeting April 21, 2017.
- New Marketing and Graphic Design Services Agreement drafted for production of billboards, print materials and advertising design work.
- Attended CICAN

Recognized Strategic Relationships with Provincial, National and International Partners who Actively Support NVIT

- Attended meetings for Planning Council for TRU Open Learning April 26 and June 1, 2017.
- Attended the League of Innovations Conference March 12-15, 2017 in San Francisco.
- Attended CICAN Conference in Ottawa April 30-May 2, 2017.
- Updated PSI page for Ministry of Advanced Education.