



## EDUCATION COUNCIL MINUTES

Wednesday, December 16, 2015  
BOARDROOMS 12:00 – 2:00 PM

Present:

Sandra Tiessen	John Chenoweth	Joanne Armstrong	Catharine Crow
Ken Tourand	Mandy Jimmie	Denyse Oswald-Finch	Tom Willms
Don Vincent	Jaime Grismer	Jen Lisle	Linda Epps
Ed Muir	Verna Billy-Minnabarriet	Aruna Gore	Kylie Thomas

Absent with Regrets:

Melissa Pinyon	Elaine Herbert
Marti Harder	

Absent:

Susanna Manuel

Guest:

Deb Canada

Recorder: Kelly Donaldson

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Meeting called to order at 12:13pm

Opening Remarks: Chair Joanne Armstrong called the meeting to order and welcomed the members. The Chair provided an update on membership, including: Catharine Crow's term expiring and Jen Lisle moving into a new role at NVIT that will remove her from her position on EdCo. Deb Canada's status with the Education Council will be determined by President Ken Tourand.

1. Review and/ or acceptance of Agenda

Motion 1: To accept the Agenda as presented.

Moved by Don Vincent, seconded by Jen Lisle

Motion Carried

2. Review and/or acceptance of Minutes October 28<sup>th</sup>, 2015

Motion 2: Move to accept the Minutes for October 28<sup>th</sup>, 2015.

Moved by Jaime Grismer, seconded by Verna Billy-Minnabarriet

Motion Carried

**Part A Education Council Decision Items (Section 24 of Act)**

**A.1 ENRT ### - Introduction to Cultural Heritage Surveys**

Motion 3: To accept the ENRT course outline, as amended for:

*ENRT ### - Introduction to Cultural Heritage Surveys, 3 credits*

Moved by Aruna Gore, seconded by Don Vincent

Motion Carried

Discussion: The following amendments are required to the course outline:

Revisions to Learning Outcomes:

- 4<sup>th</sup> bullet: replace “Gain an understanding of...” with “Describe...”
- 7<sup>th</sup> bullet: remove “Learn to...”, change “navigating” to “navigation”, and replace “in a forest company’s cut block” to “in a forest cut block”.
- 7<sup>th</sup> and 8<sup>th</sup> bullet: replace iPad technology with “electronic devices (ex. iPad)”

Kylie Thomas was able to number the course during the council meeting and it will be **ENRT 167**.

**A.2 Heavy Equipment Operator Program**

Motion 4: Motion to accept the Heavy Equipment Operator program guide as amended:

Moved by John Chenoweth, seconded by Aruna Gore

Motion Carried

Discussion: The Heavy Equipment Operator program guide is similar to other trade program guides. This program is at the foundation level and is prescribed through the ITA. It will be run in partnership with the Enowkin Centre in the new year.

Revisions to program guide:

- Remove “Counselling and Tutor Support” because the service is not guaranteed when delivered in community.
- Activities and Design: replace “Graduates will gain...” with “Graduates should gain...”
- Evaluation: replace “All courses are evaluated...” with “All evaluations are...”
- Specialized Machine Operator Training: Update wording to “1 -8 weeks, machine dependent specialized machine operator is also available.”

Jennifer Lisle brought forward that NVIT submits letter grades and that percentages above 70% are submitted to the ITA. John Chenoweth explained that the ITA provides separate information for

grading and that NVIT is not fully designated yet. NVIT has gone through the process already without glitches.

**Part B Education Council & Board of Governors Advisory Items (Section 23 of Act)**

B.1 SPAC Minutes dated December 2<sup>nd</sup>, 2015

Discussion:

John Chenoweth presented the SPAC minutes from the December meeting. Of note, Kelly Terbasket was invited to the meeting and while in attendance, she discussed an opportunity to do a 2 day in-service in February on teaching, engagement strategies, and team-building through creative facilitation through IndigenEYEZ. Kelly Terbasket will work with the Dean's Office to plan the training.

Verna Billy-Minnabarriet answered questions about the proposed Masters program that may be offered at NVIT. She is working with UBC Faculty of Education and the province to offer a funded Masters in Indigenous Studies and Leadership at NVIT starting in 2016. Verna advised that part of NVIT's Education Plan is to build capacity in the institution; therefore, priority will be given to NVIT faculty and staff. Verna will provide an update at the February Education Council meeting.

**Part C Other Items**

C.1 Election of new Education Council Chair

Ken facilitated the election:

Don Vincent nominated Joanne Armstrong.  
Mandy Jimmie seconded.  
Joanne Armstrong declined.

John Chenoweth nominated Jaime Grismer.  
Jennifer Lisle seconded.  
Jaime Grismer declined.

Linda Epps nominated Mandy Jimmie.  
Mandy Jimmie declined.

Jennifer Lisle nominated Don Vincent.  
Don Vincent declined.

Don Vincent nominated Jennifer Lisle.  
Jennifer Lisle declined as she will no longer sit on the council because of her new position.

Verna Billy-Minnabarriet nominated Tom Wilms.  
Tom Wilms declined.

Joanne Armstrong nominated Denyse Oswald-Finch.  
Denyse Oswald-Finch declined.

Kylie Thomas nominated Catharine Crow.  
Catharine Crow declined.

Jaime Grismer nominated John Chenoweth.  
John Chenoweth declined.

Motion 5: Motion to table to election of the Chair until February with the understanding that Joanne Armstrong will chair the Education Council meeting in February.

Moved by John Chenoweth, seconded by Verna Billy-Minnabarriet

Motion Withdrawn

C. 2 Election of new Education Council Vice-Chair

Mandy Jimmie nominated John Chenoweth.  
Seconded by Ed Muir.

Jennifer Lisle nominated Jaime Grismer.  
Seconded by Kyle Thomas.  
Jaime Grismer declined.

Joanne Armstrong nominated Don Vincent.  
Seconded by Jennifer Lisle.

John Chenoweth removed himself from the nomination.

After the 3<sup>rd</sup> call, there were no more nominations.

By acclamation, Don Vincent is the Vice-Chair.

Discussion: With the election of the new Vice-Chair, Don Vincent will chair February's meeting.

Nominations closed and the floor was turned back to the Chair.

C. 3 Education Council Chair: Roles and Responsibilities *Working Draft*

Motion 6: Motion to accept the Roles and Responsibilities *Working Draft*.

Motion Tabled

Discussion:

Chair Joanne Armstrong connected the Dean's Office via email with the chair of the Academic Governance Committee to help draft a Roles and Responsibilities document. Input and feedback was also provided by past chairs. An annual stipend of \$5,000.00 will be provided by NVIT. Catharine Crow inquired if in lieu of stipend, can faculty ask for course release and the answer was "no" due to budget restrictions.

Chair Joanne Armstrong acknowledged that at the provincial meeting, Education Council Chairs get anywhere between 30-80% release time. She noted that the stipend is a step in the right direction given the size of the institution; however, she remains hopeful that release time will eventually be approved for the Education Council Chair.

The document is a *Working Draft* and will be kept in mind and reviewed at future meetings for further development.

C. 4 Schedule of Events 2016/2017

Tabled to the February 2016 meeting.

C. 5 Future Education Council meeting dates:

**SPAC: February 10<sup>th</sup>, 2016**

**EdCo: February 24<sup>th</sup>, 2016**

**Part D Revised Course Outlines from Previous Education Council**

D.1 None

Meeting Adjourned at 2:08

**Next meeting: February 24<sup>th</sup>, 2016 from 12:00pm to 2:00pm**