



## EDUCATION COUNCIL MINUTES

Wednesday, September 3<sup>rd</sup>, 2015  
BOARDROOMS 12:00 – 2:00 PM

**Present:**

Sandra Tiessen	Marti Harder	Jaime Grismer	Catharine Crow
Elaine Herbert	Mandy Jimmie	John Chenoweth	Linda Epps
Kylie Thomas	Joanne Armstrong	Nedra McKay	Jen Lisle

**Absent with Regrets:**

Aruna Gore	Ken Tourand	Don Vincent	Crystal Brown
Verna Billy–Minnabarriet	Denyse Oswald-Finch		

**Absent:**

Eric Ostrowidzki	John Badger	Annie Major	Alexa Tyler
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**Guest:**

Bev Currie-Mclean

Recorder: Kelly Donaldson

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Meeting called to order at 12:17pm.

Opening Remarks: Joanne welcomed the council and asked for any new agenda items.

**1. Review and/ or acceptance of Agenda**

Motion 1: To accept the Agenda, as amended.

- Addition: Entrance requirements for applied programs (B.3)
- Mandy noted that the membership list and the meeting schedule was not included in the meeting package. Both documents will be included in future meeting packages.

Moved by Marti Harder, seconded by Jaime Grismer

Motion Carried

**2. Review and/or acceptance of Minutes June 24<sup>th</sup>, 2015**

Motion 2: Move to accept the Minutes for June 24, 2015

- Amend the Minutes to reflect the change of the word “minutes” to “Minutes”. Future Minutes will reflect this change.
- Amend the Opening Remarks as done by Neil and not Joanne.

Moved by John Chenoweth, seconded by Marti Harder

Motion Carried

3. Review and/or acceptance of SPAC Minutes August 26<sup>th</sup>, 2015.

Motion 3: Move to accept the SPAC minutes for August 26<sup>th</sup>, 2015, as presented.

Moved by John Chenoweth, seconded by Marti Harder

Motion Carried

4. Review and/or acceptance of SPAC Minutes June 10<sup>th</sup>, 2015.

Motion 4: Move to accept the SPAC minutes for June 10<sup>th</sup>, 2015, as presented.

Moved by John Chenoweth, seconded by Catharine Crow

Motion Carried

**Part A Education Council Decision Items (Section 24 of Act)**

A.1 Amendment to the ABE policy for final exams at the 050 level and below to be changed to the 20-30% range. Motion that the ABE grading policy for courses at the 050 or lower level to reflect a final exam percentage of 20% to 30%.

As per the August 26<sup>th</sup>, 2015 SPAC meeting, John brought forward a Motion that the ABE grading policy for courses at the 050 or lower level to reflect a final exam percentage of 20% and not 30%. Council requested that the Motion be further developed for clarity and recommended an amendment.

Motion 5: That ABE grading policy for courses lower than 060 level reflect a final exam percentage of 20%.

Moved by John Chenoweth, seconded by Elaine Herbert

Motion Carried

**Part B Education Council & Board of Governors Advisory Items (Section 23 of Act)**

B.1 Institutional Accountability Plan and Report: 2014/15 – 2017/18  
[http://nvit.ca/docs/nvit\\_iapr\\_2014\\_15.pdf](http://nvit.ca/docs/nvit_iapr_2014_15.pdf)

Discussion: Kylie described the Institutional Accountability Plan and Report as “NVIT’s story to the province.” Post-secondary institutions require three year accountability documents that include goals, objectives, and performance measure results. It is an advisory document for EdCo and members are requested to review the report and be a part of it. Feedback on the document can be forwarded to Ken or Rae.

**Action: Send the link to the plan to the Education Council members.**

B 2. Math Prerequisites Revision in the *Plumbing and Pipefitting Program Guide* as recommended by the SPAC Committee

Motion 6: That the entrance requirements for the Plumbing and Pipefitting program be accepted as amended effective September 3, 2015.

Current Math Prerequisites: "Students graduating from secondary school in or prior to 2012: Mathematics 10 or an equivalent Advance Level Basic Education Mathematics course, or an equivalent assessment. Students entering Grade 10 in or after 2010 and/or completing the new mathematics curriculum: One of: Apprenticeship and Workplace Mathematics 10, Foundations of Mathematics 10 or, Pre-Calculus 10, or an equivalent Advanced Level Adult Basic Education Mathematics course or an equivalent assessment."

Revised Math Prerequisites: "One of: Apprenticeship and Workplace Mathematics 10, Foundations of Mathematics and Pre-Calculus 10, an equivalent Adult Basic Education (MATH 041), or equivalent assessment."

Moved by John Chenoweth, seconded by Jen Lisle.

Motion Carried

### B.3 Entrance Requirements for Applied Programs

Discussion: As noted in the EdCo Minutes dated December 11, 2013, there was a revision to the Entrance Requirements for Applied Programs for Office Administration, Health Care Assistant, and Law Enforcement Preparation to comply with StudentAid BC requirements for loan eligibility. The Motion replaced Math 10 and English 10 requirements with "High school graduation or mature student status." John noted that the Motion did not say "Remove Math 10 and English 10" and suggested that the Motion be re-visited and that Math 10 and English 10 be brought back as a pre-requisite for Applied Programs.

### Part C Other Items

#### C.1 2015/2016 Term Schedule

Motion 7: Motion to accept the 2015/16 Schedule of Events as amended.

Moved by John Chenoweth, seconded by Catharine Crow

Opposed: Jaime Grismer

Motion Carried

Discussion: Council has not seen the final hard copy of the 2015/16 Schedule of Events. Kylie advised that the schedule dates were all selected based on a standard calculation using NVIT policy. The Council agreed that developing a policy and process for online voting is needed.

**ACTION:** As per the Chair's request, Kylie will follow up with Jen Heard on policies and procedures on email voting according to Robert's Rules of Order. Recommendations will be brought to the next EdCo meeting in October.

C. 2 Future Education Council meeting dates:

<b>SPAC</b>	October 14 <sup>th</sup> , 2015
	December 2 <sup>nd</sup> , 2015
	February 10 <sup>th</sup> , 2016
	April 13 <sup>th</sup> , 2016
	June 8 <sup>th</sup> , 2016
<b>EdCo</b>	October 28 <sup>th</sup> , 2015
	December 16 <sup>th</sup> , 2015
	February 24 <sup>th</sup> , 2016
	April 27 <sup>th</sup> , 2016
	June 22 <sup>nd</sup> , 2016

Before the meeting adjourned, Linda informed the Council that faculty and staff can come to the library for new photos for their ID cards.

Meeting Adjourned at 1:00pm