

NICOLA VALLEY INSTITUTE of TECHNOLOGY

Board of Governors

MINUTES

Meeting #2018/04 – October 1, 2018

Lower Nicola Indian Band Boardroom

[181 Nawishaskin Lane, Highway 8 West]

Date: _____

BOARD MEMBER'S SIGNATURE: _____

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BOARD MEMBERS PRESENT:	Faye Ahdemar	Lindsay Borrows [via phone]
	Nicasio Campos [via phone]	Terena Hunt
	Sashia Leung	Melissa Louie [via phone]
	Maynard McRae	Tessa Quewezance
	Jamie Sterritt	

Ken Tourand [non-voting]

BOARD MEMBERS REGRETS:	Paul Donald	Yvonne Mensies
	Elaine Herbert [non-voting]	

ELDERS: Rena Sam

Meeting called to order at 5:00pm. Opening Prayer by Faye Ahdemar.

The Board expressed condolences to Paul on the loss of a family member.

BOARD MEETING AGENDA:

1. Adoption of Agenda

B18/62 It was moved and seconded that

the regular meeting agenda be adopted as presented. **Motion Carried.**

2. Board Information

B18/63 Announcements.

Faye’s term ends on October 16th & she was presented with a certificate & letter of appreciation. Lara Condello was elected to replace Faye and is anticipated to attend the December Board meeting.

Jamie, Paul & past Board member Shane Coutlee attended the COES grand opening & the unveiling of Grand Chief Gordon Antoine’s carving.

B18/64 It was moved and seconded that

the Board accept the Oath of Office completed by the newly elected student representative Nicasio Campos. *Motion Carried.*

There was a tie for the second student representative on the Board that resulted in a second ballot. Those results will not be available until mid-October.

The FTE report indicates that as of September 10th FTE is 9% higher than the previous year.

B18/65 Circulation file folder.

3. Consent Agenda

B18/66 It was moved and seconded that

the Board approve the consent agenda as presented. *Motion Carried.*

B18/67 Board Minutes of June 11, 2018.

B18/68 Executive Report.

B18/69 Operational Plans [SEM, Education, HR, IT, Facilities].

B18/70 Student Engagement Survey Report.

B18/71 Correspondence:

- a) CHAD Program Funding [Indigenous Services Canada].
- b) AECE Funding Bella Coola & En'owkin (MAEST).
- c) 2018-19 CALP Funding (MAEST).
- d) Central Data Warehouse Data Quality Management Plan.
- e) CICAN Correspondence re: Presentation on Leadership & Indigenization.
- f) AUG Funding (MAEST).
- g) BCCAT Appointment Letter.

REGULAR AGENDA:

4. President's Report

B18/72 Ken reviewed his President's report.

B18/73 Ken reviewed the Key Performance Indicators. The KPI document will be updated & presented to the Board at each meeting. Board members are asked to email Ken if they have any feedback.

5. Elders Council Report

B18/74 Rena is now responsible for the Elders bank accounts & will provide a finance report to the Merritt Elders at their meeting on Oct 10th. Following the meeting is the Elders Goody Day lunch.

Minutes from the Vancouver Elders Sept 11th meeting with Ken were provided for information.

6. Education Council

B18/75 John reviewed the SPAC minutes in Elaine's absence. SPAC is working on an Academic Appeals policy anticipated to be ready to present to Education Council at their November meeting.

7. Audit & Risk Management Committee

B18/76 Diane reviewed the Audit & Risk Management minutes of August 27th, 2018.

B18/77 It was moved and seconded that

the Financial & FTE Report (MD&A) be approved. *Motion Carried.*

B18/78 Statement of Financial Information (SOFI) report.

The SOFI report required Board approval & was due to the Ministry by Sept 30th. The Board Executive reviewed & signed off the SOFI report prior to the due date.

B18/79 Loan Renewal.

8. SD 58 Immediate Entry Bursary Fall 2018

B18/80 Kylie reported that the SD 58 Immediate Entry Bursary initiative was a success with 27 students enrolling at NVIT. The Bursary provided an opportunity for students who never thought they could attend college. Students are already enquiring about the bursary for next year.

Kylie also reported that a director of education from the Stein Valley asked why NVIT does not have a bursary for bands schools. This is an initiative that will be explored prior to next year.

9. Policy Approvals

B18/81 It was moved and seconded that

the Consenting Relationship policy be approved. *Motion Carried.*

This policy applies to all employees and outlines NVIT's position on intimate relationships between employees and students.

B18/82 It was moved and seconded that

the Signing Authority policy be approved. *Motion Carried.*

The revised signing authority policy included clarifying the two signatures required and updating titles.

10. 2018/19 Operating Grant & FTE's

B18/83 Ken reviewed NVIT's 2018/19 Operating Grant & FTE's.

11. Capital Project Update

B18/84 The Centre of Excellence in Sustainability (COES) is substantially complete and a grand opening of the building occurred on Sept 19th.

MOTION: It was moved and seconded that

the Board authorizes the President to utilize up to \$400,000 from the Building Legacy Fund to support the new COES project (COES building, Amphitheater, Lecture Theatre wall). ***Motion Carried.***

Ken will explore options for alternative funding.

12. Board Strategic Priorities – SEM Update

B18/85 Kylie did a power point presentation on Strategic Enrolment Management.

Note: The SEM presentation is posted on the NVIT portal under Board & Board Presentations.

13. Adjournment

B18/86 Regular meeting adjourned at 6:30pm.

DATE OF NEXT MEETING: Monday December 3, 2018
Vancouver – Location TBD

Please submit expense claims and meeting dates attended to Pat.