

NICOLA VALLEY INSTITUTE of TECHNOLOGY

Board of Governors

M I N U T E S

Meeting #2018/03 – June 11, 2018

Lower Nicola Indian Band Boardroom
[181 Nawishaskin Lane, Highway 8 West]

Date: _____

BOARD MEMBER'S SIGNATURE: _____

BOARD MEMBER'S SIGNATURE: _____

BOARD MEMBERS PRESENT:

Faye Ahdemar	Lindsay Borrows [via phone]
Nicasio Campos [via phone]	Paul Donald
Terena Hunt [via phone]	Sashia Leung [via phone]
Melissa Louie [via phone]	Maynard McRae
Yvonne Mensies	Tessa Quewezance

Elaine Herbert [non-voting]	Ken Tourand [non-voting]
-----------------------------	--------------------------

BOARD MEMBERS REGRETS:

Crystal Howard	Jamie Sterritt
----------------	----------------

ELDERS:

Bernice Ball	Jim Fountain
--------------	--------------

Meeting called to order at 5:03pm. Opening Prayer by Elder Bernice Ball.

Vice-Chair Paul Donald chaired this meeting. Chair Jamie Sterritt had a family emergency and sent his regrets.

1. Chief Harvey McLeod, Upper Nicola Band

B18/38 Tabled.

BOARD MEETING AGENDA:

2. Adoption of Agenda

B18/39 It was moved and seconded that

the regular meeting agenda be adopted as amended. *Motion Carried.*

Amendment: Add agenda item 9a) Indigenous Human Service Diploma Program approval.

3. *Board Information*

B18/40 Announcements.

Ken expressed appreciation to Tessa for attending the SD58 First Nations graduation ceremonies & handing out scholarships and bursaries on behalf of NVIT and the Board.

B18/41 Circulation file folder.

4. *Consent Agenda*

B18/42 It was moved and seconded that

the Board approve the consent agenda as presented. *Motion Carried.*

B18/43 Board minutes of February 16 & May 14, 2018.

B18/44 Executive Report.

B18/45 2018 – 2019 Board Meeting Dates.

B18/46 May 2018 Enrolment Comparison.

B18/47 Education Quality Assurance Designation.

B18/48 Correspondence:

- a) Throne Speech Outlines a Clear Path (Office of the Premier).
- b) Health Care Assistant Program One-Time Funding (MAEST).
- c) Indigenous Teacher Education One-Time Funding (MAEST).
- d) Adult Basic Education Tuition Reimbursement (MAEST).
- e) Vancouver Campus Planning One-Time Contribution (MAEST).
- f) Skills Development Employment Benefit 2018 (MAEST).
- g) NVIT Repayment Letter (MAEST).
- h) Ministry Funding 2018 (MAEST).
- i) Ministry Funding Special Initiatives (MAEST).

REGULAR AGENDA:

5. *President's Report*

B18/49 President's Report.

6. *Elders Council Report*

B18/50 A report from the Elders Council.

Ken expressed appreciation to Bernice for attending a meeting with UBC Faculty of Forestry to discuss NVIT's Elders Council. Ken & Tom Willms, Department Head of Environmental Resources Technology, also attended the meeting.

Bernice & Jim enjoy their time at NVIT and things are going well for them.

7. Education Council

B18/51 Elaine provided an update on the Education Council.

8. Audit & Risk Management Committee

B18/52 Paul reviewed the Audit & Risk Management minutes of May 14th, 2018.

B18/53 It was moved and seconded that

the Quarter 1 Financial Forecast be approved. *Motion Carried.*

B18/54 It was moved and seconded that

the 2017/18 Appointee Remuneration Committee (ARC) Board Remuneration be approved. *Motion Carried.*

The ARC report was revised to include Tessa Quewezance's meeting information.

9. Executive Compensation Disclosure Statement

B18/55 It was moved and seconded that

the Executive Compensation Disclosure Statement for 2017/18 be approved. *Motion Carried.*

This report must be submitted to the Public Sector Employers' Council Secretariat annually and includes employees whose base salary is \$125,000 or more.

9a. Indigenous Human Service Diploma Program

B18/55a It was moved and seconded that

the Indigenous Human Service Diploma Program be approved. *Motion Carried.*

10. Institutional Learning Outcomes

B18/56 It was moved and seconded that

the Institutional Learning Outcomes be approved. *Motion Carried.*

The ILO's will now be implemented into the operational plans. It is anticipated those plans [SEM, IT, HR & Education] will be provided at the October Board meeting for information.

11. Institutional Accountability Plan & Report

B18/57 It was moved and seconded that

the draft Institutional Accountability Plan & Report be accepted and approved in principle. *Motion Carried.*

The Board was asked to approve the document in principle because it was submitted in draft form to the Ministry on May 25th & they may suggest changes. The final copy must be submitted by July 16th.

12. Five Year Capital Plan

B18/58 Ken reviewed the top five priorities for NVIT as indicated in the five-year capital plan. The capital plan must be submitted to the Ministry for their consideration.

13. Capital Project Update

B18/59 Ken reported that NVIT received occupancy of the Centre of Excellence in Sustainability (COES). A community open house & Grand Opening is planned for September 19th.

14. Board Strategic Priorities - Presidential Priorities 2018 & 2019 Goals

B18/60 Ken's presentation included strategic priorities from 2017 to 2019 and the 2018–2023 Key Performance Indicators. At each Board meeting Ken will provide a report on the KPI's.

15. Adjournment

B18/61 It was unanimously agreed that

the regular meeting adjourn at 6:21pm. *Motion Carried.*

DATE OF NEXT MEETING: Monday October 1, 2018
Merritt, Location TBD

Please submit expense claims and meeting dates attended to Pat.