

NICOLA VALLEY INSTITUTE of TECHNOLOGY

Board of Governors

MINUTES

Meeting #2011/03 – June 20, 2011

NVIT Merritt Campus
[Room U027, 4155 Belshaw Street]

Date: _____

BOARD MEMBER'S SIGNATURE: _____

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BOARD MEMBERS PRESENT:

Harold Calla	Shane Coutlee
Clint Garcia	Lyndale George
Karen Johnson	Sharon Lindley
Garry Merkel	Gabrielle Ollinger
Neil Sterritt	Angela Wesley
Stefan Zabek	
Al Fukushima [non-voting]	Ken Tourand [non-voting]

BOARD MEMBERS ABSENT: Terena Hunt

ELDERS: Bernice Ball Jim Fountain

STAFF: Verna Billy-Minnabarriet Cathy Carson

*Meeting called to order at 5pm. Opening Prayer by Elder Jim Fountain.
Condolences were expressed to Jim and Shane on their recent loss.*

1. Adoption of Agenda

B11/42 It was moved and seconded that
the regular meeting agenda be adopted. *Carried.*

2. Minutes of Previous Meetings

B11/43 It was moved and seconded that
the April 11, 2011 minutes be adopted. *Carried.*

3. *Executive Report*

B11/44 Neil reviewed notes from an Executive Committee meeting with the Chiefs from four of our five founding bands. It was suggested these notes be shared with the Chiefs of the five bands.

4. *President's Report*

B11/45 Highlights of Ken's report included meetings with Ministry officials, Mercer & Manulife and ACCC conferences, the Leadership Team and Faculty retreats, an Aboriginal Summit at TRU and NVIT partnerships.

B11/45a) It was moved and seconded that

the Board Chair send a letter of congratulations to Sharon McIvor, on behalf of the Board, for being selected as the GOLD recipient for the Association of Canadian Community Colleges (ACCC) 2010/11 teaching excellence award. *Carried unanimously.*

Sharon received the award at the ACCC conference on June 6th.

5. *Vice President's Report*

B11/46 Highlights of Verna's report included Partners table meetings, UVF visit to NVIT, signing of MOU with SFU, NVIT graduation ceremonies, developing a framework for a language speaker's degree, and designing a partnership with AFOA.

B11/47 Jim and Bernice provided an update on the Elders' Council.

6. *Education Council*

B11/48 Al provided a report on the Education Council.

B11/49 It was moved and seconded that

the post diploma in Chemical Addictions program be approved. *Carried unanimously.*

7. *Auditor's Report*

B11/50 It was moved and seconded that

the audited financial statements for fiscal year 2010-2011, as presented by KPMG LLP, be approved. *Carried unanimously.*

KPMG Auditor Brent Ashby presented the audited financial statements to Board members at their retreat session prior to this meeting and at that time had the opportunity to meet with Brent in-camera.

8. *Audit & Risk Management Committee*

B11/51 Gabrielle provided an update on the May 20th Audit & Risk Management committee meeting.

B11/52 It was moved and seconded that

the financial statements to March 31, 2011 & FTE report (MD&A) be approved. *Carried unanimously.*

B11/53 Cathy provided an update on the PSAB Accounting Standards.

B11/54 Cathy provided a report on the land at NVIT Merritt. Cathy was asked to provide information on the "grant transfer" and "possibility of reverter" at the August 5th Audit & Risk Management Committee meeting.

B11/54a) The Appointee Remuneration Committee (ARC) Board remuneration was provided for information.

9. *Institutional Accountability Plan & Report*

B11/55 It was moved and seconded that

the accountability plan and report be approved. *Carried unanimously.*

10. *Board Information*

B11/56 The important dates reviewed included Board & Audit & Risk Management Committee meetings, the Community Open House and the Fall Awards ceremonies. These dates will be on the Board portal site.

B11/57 The September 14th Community Open House agenda was reviewed.

B11/58 Cathy reviewed the 2011 Developmental Student Outcomes – Adult Basic Education [ABE].

B11/59 Circulation file folder.

The Board Chair requested that future agendas include a standing in-camera agenda item prior to adjournment. The Board agreed by consensus that an in-camera meeting was not necessary at this time.

11. *Adjourn*

B11/60 Meeting adjourned at 6:23pm.

Roundtable Discussions

DATE OF NEXT MEETING: *August 22, 2011, 5:00pm*

Please submit expense claims and meeting dates attended to Pat.