

NICOLA VALLEY INSTITUTE of TECHNOLOGY

Board of Governors

MINUTES

Meeting #2010/06 – November 22, 2010

First Nations Financial Management Board

[Suite 905-100 Park Royal South, West Vancouver, BC]

Date: _____

BOARD MEMBER'S SIGNATURE: _____

BOARD MEMBER'S SIGNATURE: _____

BOARD MEMBERS PRESENT:

- | | |
|----------------------------|--------------------------|
| Harold Calla | Shane Coutlee |
| Clint Garcia (via phone) | Lyndale George |
| Terena Hunt | Karen Johnson |
| Sharon Lindley (via phone) | Garry Merkel (via phone) |
| Gabrielle Ollinger | Neil Sterritt |
| Angela Wesley | |

Ken Tourand [non-voting]

BOARD MEMBERS ABSENT:

Catharine Crow

Lara Condello [non-voting]

ELDERS:

Betty Gladue

Philip Gladue

STAFF:

Verna Billy-Minnabarriet

Cathy Carson

Meeting called to order at 5:03pm. Opening Prayer by Elder Philip Gladue.

1. Adoption of Agenda

B10/76 It was moved and seconded that

the meeting agenda be adopted as amended. Carried.

- Additions: 1a) Oath of Office; and
 4a) Interim FTE report.

1a) Board Appointments

B10/76a) It was moved and seconded that

the Board accept the Oath of Offices completed by the newly elected student members of the Board, Terena Hunt & Karen Johnson. Carried.

2. Minutes of Previous Meetings

B10/77 It was moved and seconded that

the September 15, 2010 minutes be adopted as presented. *Carried.*

3. Executive Report

B10/78 It was moved and seconded that

the October 6, 2010 Executive Committee minutes be adopted. *Carried.*

The Executive Committee approved the 2nd Quarter Financial Forecast and the Bridging to Health program

4. Audit & Risk Management Committee

B10/79 It was moved and seconded that

the membership of the Audit & Risk Management Committee include the following Board members: Lyndale George, Gabrielle Ollinger, Sharon Lindley and Harold Calla. *Carried unanimously.*

B10/80 It was moved and seconded that

the Audit & Risk Management Committee Policy and Terms of Reference be approved. *Carried unanimously.*

B10/81 It was moved and seconded that

the Capital Acquisition Policy be approved as presented. *Carried.*

B10/82 The financial statements were accepted.

B10/83 The Board received the report that Management will commence with the process for a Request for Proposal for a new Auditor.

B01/84 The Board received the report that NVIT will commence with the process for a Request for Proposal for Bank Services.

B10/85 The Board received an update on the Public Sector Accounting Standards.

4a). Interim FTE Report

B10/85a) The Interim FTE report was reviewed.

5. Knowledge Infrastructure Program & Audit Statement

B10/86 It was moved and seconded that

the final accounting for the KIP project be accepted. *Carried unanimously.*

The Board extended congratulations to Ken and his team on the completion of the KIP project.

6. President's Report

B10/87 Ken's report included the Sept 1st CANDO conference, one-on-one meetings with faculty & staff, U-Pass, awards presentations at both campuses, elementary school visits to NVIT, BC Association of Institutes and Universities (BCAIU) meetings and NVIT's organizational structure.

7. Vice President's Report

B10/88 Verna's report included the arrival of new Dean of Instruction Warren Weir, the recent passing of a faculty member, the redefining of her VP role and program updates.

B10/89 Philip & Betty provided updates on the Elders Council. Betty stressed the importance of having an Elder involved when sweats are being organized.

8. Education Council

B10/90 Verna reviewed the Education Council report in Lara's absence.

Verna reported that Natural Resource Technology has a new name, Environmental Resource Technology. The revamped program will be taken to Education Council for approval in December and an Executive Committee meeting may be required prior to the January Board meeting.

B10/91 It was moved and seconded that

the Health Care Assistant program be approved. *Carried.*

9. Auditor General Survey Results

B10/92 Ken reviewed the Audit General survey results for NVIT.

10. Notice of Motion

B10/93 NOTICE OF MOTION: Establishing a Memorial Bursary policy.

The policy will be sent to all faculty & staff for feedback and brought back for approval in January.

11. Employee Demographics & Grievances

B10/94 Ken reviewed the employee demographics & grievances.

12. Board Information

B10/95 Ken reported that Moira Stilwell has resigned and Ida Chong appointed as the new Minister of Regional Economic & Skills Development (RESD) previously called Ministry of Advanced Labour Market & Development (ALMD).

This was Catharine Crow's last meeting as the faculty rep, Unfortunately, Catharine was not in attendance but Neil, on behalf of the Board, extended their appreciation to her.

Crown Agency pamphlets were distributed and the Board file folder circulated.

13. Adjourn

B10/96 It was moved and seconded that

the meeting be adjourned at 6:15pm. *Carried.*

Roundtable Discussions

DATE OF NEXT MEETING: January 31, 2011
First Nations Financial Management Board
905-100 Park Royal South, West Vancouver, BC

Please submit expense claims and meeting dates attended to Pat.